

**I. CALL TO ORDER** The meeting was called to order at 6:30 pm in the Fremont Town Hall basement meeting room. Present were Selectmen Gene Cordes, Neal Janvrin, and Roger Barham; Town Administrator Heidi Carlson; Selectmen's Clerk Jeanne Nygren; and School Board member Gordon Muench. All rose for the Pledge of Allegiance. The meeting is live broadcast by Bruce White from FCTV.

## **II. ANNOUNCEMENTS**

1. Wreaths of Remembrance will be placed at Arlington National Cemetery as well as at town and city monuments across the United States as a part of the Wreaths Across America Program. Honoring those who have defended our country helps us remember and appreciate their service and our freedom.

On Saturday, December 15, 2018 at 12 NOON, a Wreath of Remembrance will be placed at the Veterans Memorial Monument in front of the Fremont Town Hall. The Peoples United Methodist Church will lead a brief service honoring our troops both past and present. Refreshments will be served in the Town Hall following the ceremony. All are welcome.

A special presentation of the Boston Post Cane will take place immediately following the Wreaths Ceremony at the Town Hall. Please join us in this timeless New England tradition!

2. An update from the Town of Raymond relative to the Prescott Road closure: Winter Weather conditions have created a delay in formalizing an arrangement with Pike Industries to address this culvert situation. The full replacement of the culverts will likely be pushed off to next year. The temporary plating of the culverts remains the focus. As work schedules become firm Steve Brewer, Public Works Director in Raymond, will be posting more information. The plating operation is expected to close the road for a day.

3. **HOLIDAY CLOSURES:** All Town offices will be CLOSED Monday and Tuesday, December 24 and 25 for Christmas and on Tuesday January 1, 2019 for New Year's Day. There is a one day delay in trash collections during both the weeks of Christmas and New Year's.

4. Petition Warrant Articles are due by 12 noon on Tuesday January 8, 2019 to the Selectmen's Office.

5. The Public Budget Hearing will take place at 7:00 pm on Wednesday January 9, 2019 at the Town Hall, basement meeting room.

6. The Parks & Recreation Christmas party will be held from 4:00 to 5:00 pm on Saturday December 1 at Ellis School. It will be followed by the Town Christmas Tree Lighting out in front of the Safety Complex promptly at 5:00 pm after the children's party.

## **III. LIAISON REPORTS**

Janvrin recapped the November 19, 2018 FCTV Committee meeting. The cable revolving fund currently has a balance \$16,459.20. The Committee voted to propose a change to the camera operator stipend and Carlson passed out the list of updates for easy review by the Board. The Committee has changed their meeting night to the third Monday of the month beginning in January 2019. They are also trying to solicit more help. The Selectmen will review the proposed changes again at the next meeting.

At the November 21, 2018 Planning Board meeting Barham reported the continuation of the Public Hearing of the site plan application of Ragnar Original Innovations, at 662 Main Street, Map 02-151.002 for development of two major buildings for commercial operations. This included their request to reduce

their surety amount, not having to submit a landscaping plan and their wish that the Town doesn't oversee their projects. These waiver requests were denied by the Board.

The Town Engineer is continuing to review this application and will be continued at the December 19, 2018 meeting.

Barham reviewed the November 28, 2018 Planning Board meeting:

1. Jenn Rowden from RPC gave a power point presentation workshop on the Aquifer Protection District Ordinance proposed zoning changes, and it was well received. There will be a Public Hearing scheduled on December 19<sup>th</sup> at 6:30 pm for additional public comment and input.
2. The Public Hearing at 7:30 pm reviewed the Zoning Ordinance changes that included amending lot requirements, reconstruction of buildings, accessory dwelling units and Home Occupation Ordinance changes.

Cordes reported on the Budget Committee meeting of November 28, 2018. The Committee mainly focused on the School District budget. They reviewed the information submitted for cost of repair and replacement of the school roof. There was concern over the tax impact. They are planning this in their 2020 school budget. There were no recommendations made. Their next meeting is December 5, 2018.

There was no ZBA meeting held in November as there were no applications submitted. No applications were submitted for the December deadline, so the next meeting is not until January 22, 2019.

#### **IV. APPROVAL OF MINUTES**

A motion to approve the minutes of the November 15, 2018 meeting was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

#### **V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - none

The Cemetery Trustees did not attend the planned appointment time set aside for 7:15 pm. This was to discuss their request for an Expendable Trust Fund Warrant Article, a Fee Schedule change for increase in cost of cemetery lot, and follow-up on the Budget Committee recommendation. Carlson will re-contact them to see if they want to proceed.

At 7:32 pm Fire Chief Richard Butler along with resident Joe Parisi met with the Selectmen. Butler introduced Mr. Parisi and requested a probationary appointment as a new member of the Fremont Fire Rescue Department. Butler stated his background check has been successfully completed, and he has been attending training and meetings.

Barham moved to appoint Joe Parisi to the Fremont Fire Department on a six month probationary period. Janvrin seconded and the vote was unanimous 3-0.

Butler stated the next training class is the beginning of 2019, which Parisi will be enrolled into. He is seeking EMT training, as well as fire fighter training. He has his CPR certification already. Parisi said he is interested in getting involved to help the community. Parisi left the meeting at approximately 7:45 pm.

**VI. OLD BUSINESS**

1. Selectmen reviewed the most current draft of the Town Warrant Articles. A motion to recommend \$3,111,094.00 for the Town's operating budget article was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. The only Warrant Article remaining for Board recommendation is the Cemetery Expendable Trust Fund which may be discussed at a later meeting if the Trustees want to schedule time.

2. A follow-up water test was done this week at the Safety Complex. This will be compared to earlier tests done in the spring, and the meeting held with Greg Sereni of Second Wind Water Systems.

The Board continued discussion on Police Department vacation carry over, along with the current information on hours remaining. The Board acknowledges that the ability for officers to use their vacation time will not happen until the two new candidates are trained and able to be on their own next spring. Carlson reported that Chief Twiss felt comfortable with an August 1, 2019 sundown date on the hours carried over.

The Board felt that we should try and adhere as closely as possible to current Policy. There was continued discussion about the two new officers completing all of their training and available to fill the vacation shifts. Finally, a motion was made by Janvrin to allow uniformed Police Department Personnel to carry over up to 40 hours vacation time into next year, to be used prior to August 1, 2019, and that any hours beyond that would be paid out as a one-time event, after request by each individual officer puts this request in writing. This was seconded by Barham and the vote was unanimous 3-0. The Board reiterated that this is a one-time exception to the Policy.

After this motion, discussion occurred whether to include two other full time employees who will lose vacation time at year end. Cordes felt these employees were able to use their earned time but didn't plan properly to be able to do so. Selectmen asked Carlson to send a request to the Town's attorney to evaluate so no impartial decision is made. This decision will be revisited at a later date.

3. Carlson updated the Board on the Shirkin Road wetland application presented by Galloway to NH DES. The Conservation Commission has intervened in the application, and they have a meeting next Monday night that includes time with a consultant for Galloway. They are looking into their allowed procedural process. The Wetlands Bureau has asked that Galloway provide additional information. Carlson will forward the wetland application to Board members for their review and update on this process.

4. A motion to grant the abatement of \$2,922.00 in tax interest and cost on original taxes and the 2015 tax lien, for parcel 01-039 based on 2015 tax lien paid in full with 1/3 of the interest, on payment arrangement was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. The taxes and owners share of interest were paid November 28, 2018.

5. Carlson circulated a current budget printout for review, showing expenses to date and forecast through year end. Carlson will continue to provide each week until end of year. Selectmen are reviewing year end expenses.

**VII. NEW BUSINESS**

1. A motion was made by Barham to approve the payroll \$59,482.27 manifest dated November 23, 2018 for the Fire Rescue Compensation Plan and one Health Insurance buyout and seconded by Janvrin. The vote was unanimous 3-0.

A motion was made by Janvrin to approve the payroll \$35,119.81 for the current week dated November 30, 2018 and seconded by Barham. The vote was unanimous 3-0.

A motion to approve the accounts payable for \$1,623,821.43 (includes \$1M for FSD) manifests for the current week dated November 30, 2018 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

2. Selectmen reviewed the folder of incoming correspondence. A motion to sign and approve the MRI invoice statement of \$6,000.00 was made by Barham. This was seconded by Janvrin with unanimous vote 3-0.

3. The Selectmen reviewed the 2019 Holiday Schedule which listed the 10 paid holidays of 2019. Janvrin motioned to sign and approve the schedule and Barham seconded. The vote was approved 3-0.

4. A motion to approve the FCTV Revolving Fund Manifest 2018-25 for \$1,210.25 to reimburse Bill Millios for the new computer was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve FCTV Revolving Fund Manifest 2018-26 for \$1,531.28 reimbursement to the Town of Fremont General Fund for November 2018 payroll costs was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

5. A motion to sign the manifest Carlson prepared acknowledge voiding and reissuing two checks was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. There is no new expense created, merely a record of the void and reissue transaction of one lost and one outdated check.

6. A motion to sign the certification and 2018 Timber Tax Warrant in the amount of \$3,182.21 for parcel 01-040 owned by the Nathaniel Brown Family Trust and located on Sandown Road was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

7. Selectmen were provided copies of letters to review from Dan Tatem and Mike Rislove regarding the Fremont Land LLC property on Main Street (02-151.002). There are disagreements between the owner and engineer, and the Board will review to see what further action may be needed.

8. Water levels are up everywhere due to the rain. The EMD checked around several areas to see that water is flowing, just at high levels for this time of year. He did not note any extreme flooding anywhere.

### **VIII. WORKS IN PROGRESS**

1. The Budget Committee continues to meet weekly through December 19<sup>th</sup> on Wednesday evenings at 7:00 pm. The Public Budget Hearing is scheduled for Wednesday, January 9, 2019 beginning at 7:00 pm at the Fremont Town Hall Basement Meeting Room.

2. Daystar has completed technology upgrades for the Fire Rescue Department. There is slight problem with the Firehouse program at one workstation, which has a pending ticket for repair through Daystar.

At 7:50 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A: 3 II (c) to discuss a personnel and hardship matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren and Muench left the meeting at 7:52 pm.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk

At 7:55 pm Selectmen began their non-public session with Chief Butler.

At 8:50 pm Chief Butler left the meeting.

At 9:15 pm motion was made by Janvrin to return to public session. Barham seconded and the vote was approved 3-0.

A meeting will be scheduled with the Fire Rescue Department Officers two weeks from tonight. Chief Butler will forward out some information this weekend to the membership, including the wording of the part-time hours Warrant Article.

Carlson briefly spoke with the Board about the next meeting date for property owner 01-039 for a continuing Tax Payment Arrangement. The Board said that the owner could speak with Carlson about payment terms he is comfortable with, and bring it back to the Board for further consideration. The meeting was not necessary until January, but the Board would prefer to wrap it up before the budget hearings and Deliberative Session, which will be time-consuming for January Board meetings.

Selectmen spoke briefly about the Stantec concerns about working relationship with Mike Rislove. The Board reviewed a copy (and took home to read) the letter from Stantec to the Planning Board, and believes the Planning Board should move forward providing the necessary direction to the applicant and Town Engineer in accordance with Town Regulations.

Selectmen discussed pricing on the third floor heat for the Town Hall and asked Carlson to contact Paul Powers, and to provide a drop dead date for the maintenance bill to be received, or it will not be able to be paid.

With no further business which may legally come before this meeting, motion was made by Janvrin to adjourn at 9:30 pm. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator